

Meeting Objectives

- Discuss and reach consensus on this working group's:
 1. Proposal for responsibilities and criteria for primary and complementary evaluators
 2. Proposal for the final rating calculation, including further consideration of the matrix approach
- Provide feedback on the proposed administrator professional practice, teacher professional practice, and professional responsibilities individual rating scales
- Begin developing set of guidelines for required elements of the RI Model

Agenda

- *Review:* Gather any questions or feedback about the revised synthesis document
- *Update:* Share current iterations of the administrator professional practice, teacher professional practice, and professional responsibilities rubrics and gather feedback
- *Discuss:*
 1. Specific roles and responsibilities for primary and complementary evaluators
 2. Required criteria for individuals to serve as a primary or complementary evaluator
 3. Use of the matrix approach to determine a final evaluation rating
 4. Required RI Model elements v. elements with a higher degree of flexibility
- *Decide:* Reach consensus on the set of guidelines (responsibilities and criteria) for potential evaluators; reach consensus on the approach to be used for final rating calculation

Guiding Questions for Discussion

Professional Practice and Responsibilities

1. Do the competencies outlined in each of the frameworks sufficiently cover the breadth of expectations for administrators and teachers? If not, what is missing?
2. What are the strengths and limitations of each group's proposed scoring structure?

Evaluator Criteria and Responsibilities

1. What should the RI Model require primary evaluators to do? Complementary evaluators?
2. Are there any tasks for either primary or complementary evaluators that could be optional? What are they?
3. What criteria must individuals who serve as primary evaluator fulfill? Complementary evaluators?

Final Rating Calculation

1. What are the strengths of the matrix approach, compared to using weighted averages or adding up a total score? What are its limitations?
2. What concerns, if any, do you have about using a matrix approach?
3. Think about yourself as an educator who will be evaluated using the RI Model. Does the matrix approach seem like a fair and transparent method to determine your final evaluation rating? Why or why not?